

	<p>recruiting a media officer. The board also discussed the possibility of a job share with RCSS. SO to work with MP to create a job description and start the recruitment process.</p>	<p>SO/MP</p>
<p>4. Projects, items and events updates</p>	<p>4.1. Community Cash Fund- All six reports have been received by Healthwatch. SO informed the board that all of the reports are now available on the website. Two videos completed by PALS and RCSS are available on YouTube. The board discussed additional ways of highlighting the excellent work that has been completed. Outstanding payments for the project are £500 for RAMFEL, £625 for Terrance Higgins Trust and £650 for Redbridge Carers. SO to draft a letter for the chair to send to HW England about the project. VT to discuss with MP about a communications and marketing strategy including press release and newspaper article.</p> <p>4.2. E&V review- SO informed the board that we have started revisiting all the GP practices in Redbridge to ascertain the changes that have been implemented regarding the recommendations that we made in the report. Currently, six visits have taken place. So far, no issues have been raised. Visits are due to be completed by the end of July.</p> <p>4.3. Annual report- The media officer has started working on the report and this will be reviewed by Cathy when she starts working from home. Outstanding items include a statement from the chair. SO to send the message from last year to VT.</p> <p>4.4. Volunteer’s video- A video was created to celebrate volunteer’s week and showcase the work that volunteers are involved in within the organisation. Five volunteers shared their experience of being a part of HW. The video is available on YouTube.</p> <p>4.5. NCS (Working with young people) - SO informed the board that NCS (an organisation who works with young people to provide real life experiences) contacted Healthwatch about partnership working. This involves running a workshop for 12 young people living in Redbridge. As well as showing the young people around the office, the group would be given a problem to solve relating to our workplan. Due to the excellent working relationship developed, we were invited to provide another workshop for another group of young people. This workshop will take place in their premises</p>	<p>SO</p> <p>VT</p> <p>SO</p>

	<p>but also provides an opportunity to interact with young people about our work.</p> <p>The workshops are due to take place on 11th July and 16th August. Potential workshop topics include best way of engaging with young people and asking them to design a piece of work for young people in Redbridge.</p> <p>VT suggested that we should record a video of the student's experiences after the workshop. SO to find out whether this is feasible.</p> <p>4.6. Communication plan for diabetes week- SO discussed the importance of this social media project due to limited staff availability to attend outreach events relating to diabetes. The board discussed potential opportunities of working with diabetes group in Redbridge.</p> <p>MN to find out information about diabetes group in Redbridge.</p>	<p>SO</p> <p>MN</p>
5. Membership numbers	<p>5.1. SO mentioned that GDPR implementation did not have a significant effect on membership numbers due to the 'opt out' option that we chose.</p> <p>Membership numbers: April - 1732 Before GDPR June - 1700 After GDPR</p>	
6. Confidential matters	<p>6.1. Financial management- These minutes have been redacted due to commercial or personnel sensitivities.</p> <p>6.2. HR Management- These minutes have been redacted due to commercial or personnel sensitivities.</p> <p>6.3. Board recruitment- These minutes have been redacted due to commercial or personnel sensitivities.</p> <p>6.4. Development day- These minutes have been redacted due to commercial or personnel sensitivities.</p>	
7.7. AOB	<p>7.1. SO discussed her meeting with Ceri Jacob (Managing Director CCG) and informed the board that Ceri would like to attend a board meeting in the near future. MN also discussed inviting the councillors to a future board meeting. Board members to agree on a suitable meeting for the managing director and councillors to attend.</p> <p>7.2. Event for urgent care consultation- GD mentioned that it would be useful to hold a partnership event with other local organisations to gather views about the urgent care consultation. GD to contact the other organisations to collaborate with and the CCG about possible funding.</p> <p>VT to send an email to Jilly Szymanski about the event.</p>	<p>ALL</p> <p>GD</p> <p>VT</p>
8. DONM	<p>8.1. Thursday 19 July, 5:30pm - 7:30pm</p>	

Signed _____ Date _____