

Healthwatch Redbridge Board Meeting
Minutes and Action points
Thursday 8 November 2018, 2pm - 3pm

<p>Present: Vanda Thomas - VT (Chair) Mo Dedat- MD Athena Daniels - AD</p> <p>In attendance: Chandra Patel - CP</p>	<p>Apologies: Mike New - MN Lorraine Silver- LS Glynis Donovan- GD Margery Peddie - MP</p>	
Item	Discussions	Actions
<p>1. Welcome & Housekeeping</p>	<p>1. VT welcomed the directors. 1.1. There were no declarations of interest 1.2. The Chair welcomed Chandra Patel who had expressed an interest in observing the board with a possible view of applying to be a director. 1.3. Apologies were noted.</p>	
<p>2. Minutes/ matters outstanding</p>	<p>2. CT gave an update on MN's health. 3. The Minutes for 18 September 2018 were agreed and signed by the Chair. 3.1. Matters arising and actions not on the Agenda 3.1.1. Meeting notes: VT to forward notes from the CCG meeting to CT. Meeting originally attended by Sarah. 3.1.2. Google Calendar: MP to plan a date for the meeting and circulate details for google drive. VT to pick up with MP. 3.1.3. Community Cash Fund: MP to send the case studies to CT. VT to pick up with MP. 3.1.4. Development Diagram: VT to forward development diagram to CT. 3.1.5. Board members to agree on suitable meeting to invite CCG managing director and councillors when Cathy returns to work. CT is working on meeting dates for CCG Managing Director and Councillors. 3.1.6. Community Cash Fund: CT gave a short update on some of the actions from previous projects: 1 C Card scheme: the report has been sent to the Local Pharmaceutical Council and CT is hoping to follow up with a presentation. Unfortunately funding has been withdrawn at the present time. 2 St Francis Hospice end of life care survey: CT has forwarded the report and</p>	<p align="center">VT VT/MP VT/MP VT CT</p>

	<p>linked SFH to the current review into Cancer services at BHRUT. HWR is committed to working together to ensure the voice of patients is heard.</p> <p>3 PALS drama group: additional funding had been received as a direct result of our project.</p> <p>4 Redbridge Carers dementia project: our report has been used to evidence need within the borough and to apply for additional funding to support carers and people with dementia.</p> <p>3.1.7. After confirmation from MD (action from last meeting), it was agreed to commit additional funding to encourage further bids to the fund. Promotion had been commenced with a view to identifying a number of further projects this year.</p> <p>3.1.8. CCF recipients from last year have been invited to provide an update at the AGM in December to update members on how the fund has had an impact on their organisation.</p> <p>3.1.9. New Healthwatch Website: no further update on the new website from HWE.</p> <p>3.1.10. Healthy Living Project: AD explained that she had reviewed a previous survey from LBR but felt it would not be useful for the current project being completed. CT had informed staff that AD wanted to be involved in the project going forward.</p> <p>3.1.11. Enter & View GP review: the review is currently being written up. CT is planning to bring to the next board meeting.</p>	<p>T</p>
<p>3. Healthy Living Project</p>	<p>4.1. Healthy Living Project: CT provided an update on the Healthy Living Project.</p> <p>4.1.1. AD raised a concern about the survey as she felt young people may be guarded in their responses. CT said the survey had been developed with the support and input from young people across Redbridge and she hoped that, by ensuring it was a confidential survey, they would get some good data in response.</p> <p>4.1.2. CT also felt that the project could lead to discussing the development of a specific young people’s project or ‘Youth Healthwatch’. Other LHWs had successfully secured additional funding for such ventures</p>	

	<p>and she was keen to identify any opportunities.</p> <p>4.1.3. Staff had set a target of 500 completed surveys by the end of January with involvement from many statutory and community organisations (parents groups, schools and colleges, scouts and guides etc).</p> <p>4.1.4. The plan is to use the information to develop a celebration event in March 2019. The event would focus on our findings but would also look to engage young people and the community to focus on healthy living in Redbridge. We would be approaching other organisations to be part of the event considering LBR has approached UNICEF to be a ‘child friendly borough’.</p> <p>4.1.5. MD suggested he would contact Weight Watchers UK and see if they might be interested in supporting the event in some way. They are currently looking at reviewing their approach to health and wellbeing. MD to contact WW UK.</p>	<p>MD</p>
<p>5. AOB</p>	<p>5.1. At a recent meeting, a Councillor asked AD what HWR were doing about the closure of Cedar Ward in KGH. The councillor is thought to be a member of Redbridge Health Scrutiny Committee (HSC) and AD was advised to let the councillor know that HWR are working closely with HSC, are going to review the impact on patients and are part of the scrutiny working group. AD was also advised to ask the councillor to make a formal request to HWR if they would like a formal response in writing.</p> <p>5.2. HWR is not a member of HSC at the present time and this is causing some concerns. Although the Chair has applied for membership to continue, the HSC has delayed the recruitment process.</p> <p>5.3. CT said we were aware of the concerns raised regarding the changes to cancer services and had already brought the issue to the HSC. They were working closely with HSC and BHRUT in order to identify how patients might be affected.</p> <p>5.4. HSC had recently set up a small working group to review the changes and have invited HWR to be a part of that group.</p> <p>5.5. CT said she was discussing how HWR might survey patients. She has agreed to wait until mid-December to hold a small meeting with patients</p>	<p>AD</p>

	to review the changes in the services. There will also be another review after six months. 5.6. BHRUT and HSC are supportive of this approach.	
Confidential Items		
6. Voting Members	6.1. These minutes have been redacted due to commercial or personnel sensitivities.	
7. Financial Matters	7.1. These minutes have been redacted due to commercial or personnel sensitivities.	
8. AGM	8.1. These minutes have been redacted due to commercial or personnel sensitivities.	
9. Extraordinary Meeting outcomes	9.1. These minutes have been redacted due to commercial or personnel sensitivities.	
10. AOB	10.1. These minutes have been redacted due to commercial or personnel sensitivities.	
11. DONM	11.1. Thursday 13 December 2018 3:00pm - 4:00pm (after AGM)	

Signed _____

Date _____