Healthwatch Redbridge 1st Floor, 103 Cranbrook Road, Ilford, Essex IG1 4PU Tel: 020 3874 4120 Web: <u>www.healthwatchredbridge.co.uk</u> Email: <u>info@healthwatchredbridge.co.uk</u>



Healthwatch Redbridge ("the Charity") (Registered in England and Wales with company number <u>8389279 and charity number 1156320)</u>

NOTICE OF ANNUAL GENERAL MEETING

Please Note: The annual general meeting of the Charity will be held online this year. A link to the meeting will be forwarded upon request.

- on 19 January 2023 at 6.00pm for the following purposes:
 - 1. To adopt the Minutes of the Annual General Meeting held on 11 November 2021.
 - 2. To receive and adopt the report of the directors and the audited accounts for the year ended 31 March 2022.
 - 3. To appoint auditors for the charity.
 - 4. To authorise the directors to fix the remuneration of the auditors.
 - 5. To appoint as a director any member in respect of whom a valid nomination has been received.

By order of the Board.

L. Silver

Healthwatch Redbridge Chair

Date: 21 December 2022

Registered Office: 1st Floor, 103 Cranbrook Road, Ilford IG1 4PU



NOTES:

Proxy votes:

A member entitled to attend and vote at a meeting of the Charity may appoint a person (called a proxy) to exercise all or any of his/her rights to attend, speak and vote.

A proxy need not be a member of the Charity. All requests to appoint a proxy must be received in writing at the Registered Office (addressed to the Company Secretary) or be sent by email to <u>info@healthwatchredbridge.co.uk</u> not later than 48 hours prior to the beginning of the meeting.

Any request for the appointment of a proxy which is not received as set out above shall be considered invalid.

