**Healthwatch Redbridge**

1st Floor, 103 Cranbrook Road, Ilford, Essex IG1 4PU

Tel: 020 3874 4120

Web: [www.healthwatchredbridge.co.uk](http://www.healthwatchredbridge.co.uk/) Email: info@healthwatchredbridge.co.uk

**NOTICE OF ANNUAL GENERAL MEETING**

**Healthwatch Redbridge** (“the Charity”)

(Registered in England and Wales with company number 8389279 and charity number 1156320)

on **19 November 2024** at **1.00pm** in **Redbridge Town Hall** for the following purposes:

1. To adopt the Minutes of the Annual General Meeting held on 16 November 2023.
2. To receive and adopt the report of the directors and the audited accounts for the year ended 31 March 2024.
3. To appoint auditors for the charity.
4. To authorise the directors to fix the remuneration of the auditors.
5. To appoint as a director any member in respect of whom a valid nomination has been received.

By order of the Board.



Healthwatch Redbridge Chair

**Please note:** A light lunch will be served prior to the meeting beginning at 1.30pm.

Date: **20 September 2024**

Registered Office: **1st Floor, 103 Cranbrook Road, Ilford IG1 4PU**

**NOTES**:

**Attending the AGM:**

The AGM is being held at Redbridge Town Hall in Ilford this year. If you would like to attend the AGM, please contact us and we will send you the online ticketing details.

**Proxy votes:**

A member entitled to attend and vote at a meeting of the Charity may appoint a person (called a proxy) to exercise all or any of their rights to attend, speak and vote.

Someone acting as a proxy need not be a member of the Charity. All requests to appoint a proxy must be received in writing at the Registered Office (addressed to the Company Secretary) or be sent by email to info@healthwatchredbridge.co.uk not later than 48 hours prior to the beginning of the meeting.

Any request for the appointment of a proxy which is not received as set out above shall be considered invalid.