

Healthwatch Redbridge Board Meeting
Minutes and Action points
Thursday 16 December 2021, 4.45pm - 6.00pm

Present: Lorraine Silver - LS (Chair) Athena Daniels - AD Cathy Turland - CT (Minutes) Mo Dedat - MD		Apologies: Emma Friddin - EF In attendance:	
Item	Discussions		Action
1. Welcome & Housekeeping	The Chair welcomed everyone to the meeting. The meeting was quorate.		
2. Minutes from last meeting & matters arising	2.1. The minutes from 14 October 2021 were not agreed as they were shown to be incomplete and in draft form. CT will forward them after the meeting for approval. 2.2. Review of the Financial Management and Controls Policy: CT told the board she had not had time to complete the review of the FMC policy. Need to review the use of office space and new budget for the year 22-23. MD agreed to review the policy and submit it to the board for approval. MD and CT to meet in January to prepare papers for the next board meeting. Confirmed for Thursday 6 January 2022.		CT MD/CT
Confidential Items			
3. Confidential matters	3.1. November Accounts: -These minutes have been redacted due to commercial or personnel sensitivities. 3.2. AGM: CT provided feedback from the AGM. A full video has been uploaded and a shorter highlight video will be prepared and available in January. Our Highlighting Heroes presentation was welcomed, and the printed versions of the newsletter has been sent to winners and those that nominated them through different organisations. We also used the event to promote the beginning of the Community Network project which will commence promotion in January 2022.		
Non-Confidential Items			
4. Project updates	4.1. Work Plan: CT presented the updated work plan sent to the board. The plan has RAG ratings to show whether projects are on plan or delayed. CT identified a few of the projects and provided some further information. MHFA is currently showing as red due to the pandemic delaying the completion of required course elements. The Community Insight database is now installed		

	<p>(virtually). In order for the board to see the benefits of the system; CT will send a link to the online information videos.</p> <p>Accessing Dental Services is showing amber. CT was hoping to report to the board that the report was ready for board approval, however HWE have recently released further national data which CT wants to include in the report. CT is currently updating the information and will forward to the board once ready.</p> <p>Making Safeguarding Personal (MSP) is showing amber. The project is delayed as we were not able to engage with service users through the routes we had identified. We have recently reviewed the process we used and agreed a different approach (plan B). CT to contact AD in January to update her.</p> <p>Long Covid (Post Covid Syndrome review) is shown as green. CT has enlisted support for the project from the chair of the Primary Care Transformation Group. This has led to an adjustment of the project to interview GPs about their involvement with Post Covid patients.</p> <p>Whipps Cross Redevelopment: AD asked about WX and the Joint Health Scrutiny Committee (with Redbridge joining the INEL JHOSC on WX). CT said she has been attending the meetings but feels there is a bias towards INEL boroughs. Councillors and HWs from Redbridge and Essex are attending to ensure this is addressed. As a member of the committee, we are given the opportunity to question participants. End of life care is being discussed and whether palliative care will continue to be offered through the Margaret Centre.</p> <p>4.2. Pharmaceutical Needs Assessment - CT was invited to be part of the PNA working group and have fed back on the initial survey (not currently accessible). HWR will publish PNA documents and the survey online, but would not be used to engage with the public unless there was funding available to provide this support.</p>	<p>CT</p> <p>CT</p> <p>CT</p>
<p>5. AOB</p>	<p>5.1. Letter of confirmation: CT has received the letter of confirmation and will sign on behalf of the board.</p> <p>5.2. BHRUT Meeting: LS attended a meeting to discuss vaccinations amongst BHRUT staff. Staff were given an opportunity to discuss the legal changes being implemented within April and to discuss confidentially. CT to keep a watching brief</p> <p>5.3. One Place East: CT was contacted by OPE and invited to attend their Open Voice Forum for disabled people. Many</p>	

	of their members have identified difficulties in accessing GP appointments and would like to discuss it with us and raise their concerns. CT will be attending two online sessions to discuss their concerns and will feed these concerns back through to the CCG. This may become a regular opportunity as part of our Community Network.	
6. DONM	6.1.Thursday 20 January 2022 4.45pm - 6.00pm	

Signed: *L. Silver*

Date: 27 January 2022