

Healthwatch Redbridge Board Meeting
Minutes and Action points
Thursday 27 January 2022, 4.45pm - 6.00pm

Present: Lorraine Silver - LS (Chair) Athena Daniels - AD Cathy Turland - CT (Minutes) Mo Dedat - MD		Apologies: Emma Friddin - EF In attendance:	
Item	Discussions		Action
1. Welcome & Housekeeping	The Chair welcomed everyone to the meeting. The meeting was quorate.		
2. Minutes from last meeting & matters arising	2.1. The Board minutes from 16 December 2021 were agreed with the following matters arising: 2.2. Review Financial Controls policy and HWR budget office proposal: CT and MD had been unable to meet prior to the board meeting. MD agreed to review the policy and submit it to the board for approval. MD and CT to meet in January to prepare papers for the next board meeting.		MD MD/CT
Confidential Items			
3. Confidential matters	3.1. December Accounts: -These minutes have been redacted due to commercial or personnel sensitivities. 3.2. HSBC Safeguarding Letter - -These minutes have been redacted due to commercial or personnel sensitivities. 3.3. Community Cash Fund: -These minutes have been redacted due to commercial or personnel sensitivities. 3.4. Staff attendance at future Board meetings: The Board agreed that a staff member would attend each Board meeting to provide a short update on their projects. The idea is to promote a sense of teamwork as we are currently all working from home and staff had not had the opportunity to meet with board members. The agenda would allow for a short presentation at the beginning of the Board meeting. The Board agreed - CT to confirm with staff.		CT

<p>4 Non-Confidential Items</p>	<p>4.1. Work Plan: CT presented the updated work plan sent to the board. The plan has RAG ratings to show whether projects are on plan or delayed. CT identified a few of the projects and provided some further information.</p> <p>4.1.1. Accessing Dental Services is showing amber which is due to the access guide being overdue as information is currently awaited from the CCG. The dental report was published alongside a press release and has received some good social media publicity and feedback, including three newspaper articles and responses from councillors. CT to update the board once the guide is ready for publication.</p> <p>4.1.2. Accessible Information Campaign: CT explained our current AIS work will complement the national campaign being led by HWE.</p> <p>4.1.3. Making Safeguarding Personal (MSP): CT presented an update report to the RSAB last week and have agreed to the final report going to the April meeting. One interview has already taken place with a service user with another one booked. Interviews have been difficult to confirm, and it has become clear that we will not complete the required number (eight).</p> <p>4.1.4. MHFA continues to show as red due to the pandemic which has delayed the completion of required course elements.</p> <p>4.1.5. Maternity Project (Afro Caribbean Women): CT has met with both BHRUT and Barts Health to understand how they are supporting some BAME communities. Both meetings were very positive, and we are awaiting some more data.</p> <p>4.1.6. Long Covid (Post Covid Syndrome review) Dawn has created a Working Group with BHR Healthwatch and the CCG.</p> <p>4.1.7. Healthwatch Redbridge Community Network is currently being promoted. The launch is planned for 2 March and CT has asked the new HWE National Director, Louise Ansari to provide a keynote speech.</p> <p>4.1.8. One Place East: CT has held the first of three virtual meetings with disabled people and carers. Isaac Harvey will be creating a video report.</p> <p>The board requested milestones were included where appropriate.</p>	<p>CT</p> <p>CT</p>
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5. AOB	5.1. Next Meeting: The Board agreed to cancel the next meeting due to the short period between meetings.	
6. DONM	6.1. Thursday 10 March 2022 4.45pm - 6.00pm	

Signed: *L. Silver* Date: 10 March 2022